



CLEANING

RESIDENTIAL

INTERNAL CLEANING OF RESIDENTIAL BLOCKS

At Ottimo, we specialise in contract cleaning of communal areas of residential properties across England and Wales. We are fast becoming one of the leading contract cleaners, offering a service few can match.

With a clientele ranging from Property Managing Agents to Residential Management Companies, and buildings ranging from apartment blocks to Grade II listed converted houses, we are recognised as the professionals within the contract cleaning industry.

Ottimo provides a professional and cost effective contract cleaning service and our team will offer a service tailored to your requirements.

As a client of Ottimo, you will benefit from:

- Skilled and experienced Supervisor on site at all times
- Regular meetings with clients to discuss continued service level
- Personal Digital Assistants in every vehicle for instant detailed reporting
- Trackers on all vehicles
- Log sheets provided on all sites so you know what we have done and when
- Customer Service Centre able to immediately deal with issues
- Detailed specifications and quotes tailored to each development
- All staff wear uniforms and carry ID cards
- All vehicles are liveried so you know when they are on site

Working their way through the building, our uniformed, fully experienced staff will clean to the highest of standards in accordance with the specification agreed with you and causing minimal disruption to the residents. In addition, they will check light bulbs and replace if necessary, ensure that time clocks are adjusted when necessary and take communal meter readings if requested.

Each cleaning team includes an experienced Supervisor who will prepare a detailed report on each visit which is passed back to our office team for review and any action required.





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For the benefit of both our staff and customers, we carry full Employers and Public Liability insurance. Keeping up with the latest Health and Safety regulations, our Regional Managers regularly update and train all our staff as well as inspect all properties to ensure quality control and excellent results are achieved at all times.

GENERAL SPECIFICATION FOR INTERNAL CLEANING OF RESIDENTIAL COMMON PARTS

- Mop lift floor and wipe down all polished surfaces internal and external if applicable
- Sweep and mop down all hard floor surfaces if applicable
- Dust/wipe down all accessible cills, ledges, handrails, light fittings and other horizontal surfaces
- Vacuum all carpeted areas moving any light furniture as required
- Wipe down all stair treads / nosings
- Wipe off any marks to painted surfaces as far as possible
- Clean internal and external front door including frame and threshold
- Clean internal and external door glazing with proprietary glass cleaner
- Test all internal and entrance lighting and replace any failed bulbs
- Shake out door mats (if not fixed) and clean out mat wells
- Polish any door handles, grab handles and door plates on communal doors and door entry panel
- Wash all accessible internal common parts windows
- Wipe down bank of communal letter boxes
- Take down and wash all glass light fittings and diffusers
- Adjust any time clocks as required

Deep cleaning and carpet and upholstery cleaning can also be provided if required.

Ottimo provide all the necessary cleaning equipment and solutions and where possible use products that are environmentally friendly and bio-degradable.

